

Deputy Comptroller Comptroller	Document No. <u>017</u>	10 January 1953
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Appropriation Adjustments for Fiscal Years 1950 and 1952

1. In giving the attached adjustment voucher a cursory review, I note that the amount is not recorded in the first section of the voucher and that the voucher has not been signed

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2. To say the least, I am very much disturbed by the amount of the adjustment and I am quite sure that when it is presented to the DD/A and the Director, it will cause a number of questions.

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3. To overdraw [redacted] in excess of requirements indicates that maybe our planning is not what it should be. This may be caused by:

a. Lack of information as to what the overall requirements are and that we just draw and draw in order to be on the safe side.

b. Advancing funds as requested by the operating people to individuals and projects without justification for the request and without analyzing the status of previous advances.

c. A complete lack of knowledge on our part as to the requirements and status of particular operations and we just advanced funds as requested without question.

4. Whatever the reason is for such an excess of withdrawal of funds, I believe it is going to be hard to explain. Therefore, if at all possible I think we should prepare a schedule showing at least in some form the location of these surplus funds not required for fiscal year 1952 operations.

5. It is suggested that we arrange for a meeting of all concerned with this problem in order that we may assign someone to make an immediate study of the situation, and prepare recommendations for the establishment of procedures and/or methods for more closely estimating the actual cash requirements of funds for any given fiscal year. It may be that I am entirely off base but if so, I would like to be convinced by a thorough study of the situation.

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